



# FREDERICK COUNTY GOVERNMENT

**DIVISION OF FINANCE**  
Department of Procurement & Contracting

Jan H. Gardner  
County Executive

Lori L. Depies, CPA, Division Director  
Diane Fouche, CPPB, Director

June 21, 2016

**Invitation For Bid #16-346**  
**ELECTRIC AND PUMP MOTOR REPAIR**  
**Addendum #1**

This addendum contains revisions, clarifications, and information pertinent to the Invitation For Bid (IFB) for the title project and shall supplement, amend, and become part of the solicitation. All responses shall be based on the solicitation TOGETHER with this Addendum.

Acknowledgment of this addendum shall be submitted with the response. Failure to acknowledge addenda may subject the Contractor to disqualification.

Bids are due June 29, 2016 @ 2:00 PM.

**QUESTIONS:**

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1. **Question:** *Are there standard lubrications or greases?*  
**Answer:** Mobil Polyrex EM – non-potable water applications.  
Terand White Food Grade Grease (598950) – potable water applications.
2. **Question:** *Please clarify the "Delivery time after receipt of order" on PRICE PAGE NO. 1.*  
**Answer:** This will be removed.
3. **Question:** *In 2.7.3 under ESTIMATES does the county expect there to be no charge for inspection, disposal, or both?*  
**Answer:** There will be no charge for estimates when the Contractor who disassembles the equipment performs the work. There will be no charge to the County for disposals of parts or equipment.
4. **Question:** *Can specific sizes be given for the inspection charges in items 5 and 6 of the bid price form?*  
**Answer:** See revised bid price form.
5. **Question:** *Is the 18% markup firm or can that be changed?*  
**Answer:** Bidder can put a higher markup in if they choose to.
6. **Question:** *In section 2.9.3 of SCHEDULE is the 72 hour requirement flexible based on circumstances?*  
**Answer:** The availability of parts and necessary repairs will be taken into consideration for the 72 hour requirement.
7. **Question:** *Can specs be given for the Boom Truck in the bid price form?*  
**Answer:** A boom truck capable of loading equipment from curb to truck.
8. **Question:** *Will past performance for the County be a consideration?*  
**Answer:** Past performance will not be a consideration in awarding the Contract, the award of the contract will be based on the information provided in the IFB.



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9. **Question:** *How often is work done outside of the contract?*  
**Answer:** Work is rarely done outside of the Contract, the only times this may occur would be limited to cost of repair, ability or availability of contractor to perform the work or new equipment under warranty.
10. **Question:** *Are there qualifiers for materials?*  
**Answer:** All parts and materials shall be OEM or equivalent, unless otherwise specified by the County, this is mentioned throughout the IFB.
11. **Question:** *Will laser alignment and vibration scanning be required?*  
**Answer:** Laser alignment and vibration scanning shall be performed and documentation provided to the County.

#### REVISIONS:

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DELETE ATTACHMENT 2 – PRICE PAGE NO. 1 and ATTACHMENT 3 – PRICE PAGE NO. 2 and REPLACE with 16-346 Revised Price Page and Bid Form.

#### ATTACHMENTS:

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1. 16-346 Revised Price Page and Bid form
2. Mandatory pre-bid sign in sheet

Except as noted herein, all terms and conditions of the document referenced, as heretofore changed, remain unchanged and in full force and effect.

Brian Stieg, Project Manager IV  
Department of Procurement & Contracting

ATTACHMENT 2 – PRICE PAGE NO. 1

1. **BIDS SHALL BE SENT TO:** Frederick County Department of Procurement & Contracting  
12 East Church Street, 2nd Floor  
Frederick, Maryland 21701
2. **COMPANY INFORMATION:** The undersigned agrees to furnish and deliver the above services in accordance with the specifications issued for same, the subject to all terms, conditions, and requirements in the solicitation, and in the various solicitation documents:

LEGAL BUSINESS NAME\*: \_\_\_\_\_

FEDERAL TAX IDENTIFICATION NO. /SOCIAL SECURITY NO.: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
City State Zip Code

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

REPRESENTATIVE'S NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

PRINTED NAME OF COMPANY SIGNATORY: \_\_\_\_\_

PAYMENT TERMS: \_\_\_\_\_

3. **TAX EXEMPTION:** Frederick County is exempt from all local, state, and federal taxes, and prices stipulated by the Contractor are considered maximum and are not subject to increase due to any taxes, or any other reason.
4. **ACKNOWLEDGMENT:** The Contractor shall include a signed acknowledgment that all terms and conditions of the offer may, at the County's option, be made applicable to any contract issued as a result of this solicitation. Bids that do not include such acknowledgment may be rejected. Executing and returning this acknowledgment will satisfy this requirement:

The undersigned agrees that all terms and conditions of this solicitation and offer may, at the County's sole discretion, be made applicable to any contract as a result of this agreement.

SIGNATURE\*\*: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

EMAIL ADDRESS OF PERSON SIGNING FORM: \_\_\_\_\_

\* The correct legal business name of the Contractor shall be used in all contracts. A trade name or nickname shall not be utilized in the submission of this bid.

\*\* Signature shall be made by authorized signatory, officer or partner. The signing of this Acknowledgment shall represent that the person signing is authorized to commit the Contractor into a legal, binding contract. The County reserves the right to require documentation to verify signatory status.



ATTACHMENT 3 – PRICE PAGE NO. 2

# BID PRICE FORM

You are invited to Bid on the following:

**Electric Motor and Pump Repair**

The bidder, having carefully examined the specifications and Terms and Conditions herein, proposes to furnish all labor, materials, equipment and other items without exception for the proper execution and completion of the work, and if awarded the contract, to complete the said work within time limits as specified for the following bid prices.

Item No.	Estimated Quantity	Unit	Description	Unit Price	Total
			<b><u>Labor Rates (Shop)</u></b>		
1.	1,500	Hours	<u>Straight Time Hours</u> Straight time is defined as being between the hours of 7:00am through 3:30pm, Monday through Friday.	\$ _____	\$ _____
2.	250	Hours	<u>Overtime Hours</u> Overtime is defined as being between the hours of 3:31pm through 6:59am, Monday through Friday and any time Saturday, Sunday or during the holidays defined herein.	\$ _____	\$ _____
			<b><u>Labor Rates (Field)</u></b>		
3.	300	Hours	<u>Straight Time Hours</u> Straight time is defined as being between the hours of 7:00am through 3:30pm, Monday through Friday.	\$ _____	\$ _____
4.	150	Hours	<u>Overtime Hours</u> Overtime is defined as being between the hours of 3:31pm through 6:59am, Monday through Friday and any time Saturday, Sunday or during the holidays defined herein.	\$ _____	\$ _____

# BID PRICE FORM

You are invited to Bid on the following:

Electric Motor and Pump Repair

Item No.	Estimated Quantity	Unit	Description	Unit Price	Total
5.	1	Each	<u>Inspection Charges (Shop)</u> The fixed price to inspect a 250 HP, 589 RPM, 460 V, 3 PH electric motor (horizontal shaft) to develop a cost estimate for repair.	\$	\$
6.	1	Each	<u>Inspection Charges (Shop)</u> The fixed price to inspect a 15 HP, 3450 RPM, 208 V, 3 PH submersible motor/pump to develop a cost estimate for repair.	\$	\$
7.	1	Each	<u>Inspection Charges (Field)</u> The fixed price to inspect a 250 HP, 589 RPM, 460 V, 3 PH electric motor (horizontal shaft) to develop a cost estimate for repair.	\$	\$
8.	1	Each	<u>Inspection Charges (Field)</u> The fixed price to inspect a 15 HP, 3450 RPM, 208 V, 3 PH submersible motor/pump to develop a cost estimate repair.	\$	\$

# BID PRICE FORM

You are invited to Bid on the following:

Electric Motor and Pump Repair

Item No.	Estimated Quantity	Unit	Description	Unit Price	Total
9	\$200	Each	<p><b><u>Parts And Additional Items</u></b>  Parts and additional items furnished by the Contractor shall be at Contractor's actual cost plus a percentage mark-up. Evidence of actual costs may be required through submittal of actual invoices. This mark-up percent is shown in the <u>Unit Price</u> column. The <u>Total</u> column is the <u>Estimated Quantity</u> multiplied by the <u>Unit Price</u>.</p> <p><b>Example:</b> If your mark-up is 10%, the <u>Unit Price</u> would be 100% + 10% = <b>110%</b>. The <u>Total</u> would be \$200 x 110% = <b>\$220.00</b></p>	_____ %	\$ _____

# BID PRICE FORM

You are invited to Bid on the following:

Electric Motor and Pump Repair

Item No.	Estimated Quantity	Unit	Description	Unit Price	Total
10.	50	Hours	<p><u>Travel Time Rates</u></p> <p>The maximum travel time billed per service call is two (2) hours.</p> <p><u>Note 1 - County Holidays:</u>  New Years Day  Martin Luther King Day  Memorial Day  Independence Day  Labor Day  Veteran's Day  Thanksgiving Day and day after  Christmas Eve  Christmas Day</p> <p><u>Note 2 – Quantities:</u>  The item quantities listed on the Bid Price Form are for bid evaluation purposes only and should not be construed as representing actual quantities that may be ordered from a contract resulting from this solicitation.</p>	\$	\$

# BID PRICE FORM

You are invited to Bid on the following:

Electric Motor and Pump Repair

Item No.	Estimated Quantity	Unit	Description	Unit Price	Total
<b><u>Additional Rates</u></b>					
11.	1	Hours	Hourly crane boom truck rate (capable of loading equipment from curb to truck).	\$ _____	\$ _____
12.	1	Hours	Hourly machine shop labor rate.	\$ _____	\$ _____
13.	1	Hours	Emergency hourly machine shop rate.	\$ _____	\$ _____

Bidders Name:

Grand Total (All Pages (5) \$



**THE PERSON COMPLETING THE PRICE PAGE  
MUST INITIAL ANY ALTERATIONS IN FIGURES IN INK**

COMPANY NAME: \_\_\_\_\_

PRINT COMPANY NAME

REPRESENTATIVE'S NAME: \_\_\_\_\_

PRINT REPRESENTATIVE'S NAME

REPRESENTATIVE'S TITLE: \_\_\_\_\_

PRINT REPRESENTATIVE'S TITLE

TELEPHONE NUMBER: \_\_\_\_\_

PRINT REPRESENTATIVE'S TELEPHONE NUMBER

EMAIL ADDRESS: \_\_\_\_\_

PRINT REPRESENTATIVE'S EMAIL ADDRESS

June 17, 2016

IFB #16-346

Electric Motor and Pump Repair

MANDATORY Pre-Bid Conference

11:00 AM, Local Time

Procurement & Contracting, Winchester Room, 2<sup>nd</sup> Floor  
Winchester Hall, 12 East Church Street, Frederick, MD 21701

FIRM NAME: MEM Electric Motor  
Representative: Jeff Keuley  
Address: 205 BUCHEIMER ROAD  
Email Address: JEFF@WEWINDMOTORS.COM  
Phone No.: (301) 663-1100 FAX No.: (301) 663-3120

FIRM NAME: TEAM Service  
Representative: Kirk Meadows  
Address: 1401 Angela Ave.  
Email Address: KirkMeadows@teamservicecorporation.com  
Phone No.: 410-536-4488 FAX No.: 410-536-0383

FIRM NAME: Motor Technology  
Representative: Mike Boyer  
Address: 515 Willow Springs Ln York Pa 17406  
Email Address: MBoyer@MotorTechnologyinc.com  
Phone No.: 717-266-4045 FAX No.: 717-266-7748

FIRM NAME: DST INC.  
Representative: Bill Smith  
Address: 1701 RIDGELY ST. BALTIMORE, MD 21230  
Email Address: bsmith@dsipumps.com  
Phone No.: 410-752-2514 FAX No.: 410-752-7461

June 17, 2016

IFB #16-346

Electric Motor and Pump Repair

MANDATORY Pre-Bid Conference

11:00 AM, Local Time

Procurement & Contracting, Winchester Room, 2<sup>nd</sup> Floor  
Winchester Hall, 12 East Church Street, Frederick, MD 21701

FIRM NAME: Roberts Electric Motors  
Representative: Roy Semler  
Address: 5841 Urbana Pike, Frederick MD  
Email Address: roy@remmd.com  
Phone No.: 301-663-5757 FAX No.: 301-662-3332

FIRM NAME: ~~A~~ Roberts Elec Motors  
Representative: Allen Roberts  
Address: 5841 Urbana Pike Frederick Md. 21704  
Email Address: A Roberts @ Roberts Electric Motors .com  
Phone No.: 301-663-5757 FAX No.: 301-662-3332

FIRM NAME: Apparatus Repair & Engineering Inc.  
Representative: Tom Lively  
Address: 90 W. Lee St. Hagerstown, md 21740  
Email Address: gtlively@apprep.com  
Phone No.: 301-739-8285 FAX No.: 301-739-3804

FIRM NAME: ESCO Pump & Valve  
Representative: Chris Manducet  
Address: 234 S. Brice St. Btmt MD 21224  
Email Address: esco1@aol.com  
Phone No.: 410 233 8500 FAX No.: 410-233-8532